

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
February 13, 2004

Dear Mayor, Councilmembers, Residents and Employees:

Holiday Closure: City facilities will be closed Monday, February 16, 2004 in observance of Presidents' Day.

Comprehensive Plan Meetings: On Monday, February 9 and Wednesday, February 11, the Department of Planning and Community Development held two more community meetings in the series designed to present information to the public and solicit community input about the Comprehensive Plan amendment process for 2004.

Monday's meeting was hosted by the Angle Lake Manor Club and was held at the home of Dean Brinton. Eighteen people attended, including Mayor Frank Hansen, Councilmember Ralph Shape, and Planning Commissioners Joe Dixon and Linda Snider. Participants identified and discussed such issues as commercial parking lots, the status of an identifiable center for the City, pedestrian scale areas convenient to residential neighborhoods where friends can meet and share coffee or a meal, and the need to balance the City's budget, to name a few.

Wednesday's meeting was hosted by the McMicken Heights Community Club. Thirteen people attended, including Councilmember Chris Wythe and Planning Commissioner Linda Snider. Participants identified and discussed such issues as traffic, crime, airport impacts, and family/retail amenities in residential areas, among others.

One more community meeting will be held in this series, Wednesday, February 25, at the North SeaTac Park Community Center. The format for this meeting will be an open house at 6:00 PM, followed by the community meeting at 7:00. Staff plans to prepare a report to the Council summarizing all of the comments raised at the meetings after all are completed. Please call Mike Scarey or Brian Galloway at 973.4830 for further information.

Sheen on Walker Creek: In response to Council's question regarding a sheen that is seen on Walker Creek during the summer months, City staff contacted the Basin's Planning Team for Miller/Walker/Salmon Creek for assistance. The following is their response on this issue.


"This is probably iron bacteria, however without looking seeing it I can't say for sure. Iron bacteria are very common in this area and are not harmful. Iron bacteria are a type of natural bacteria that reduces iron in the water - depending on the type of bacteria, the process produces either a brown slimy mass that resembles rust or what appears to be an oily sheen floating on the water (rainbow colors). Groundwater in this area is high in iron and iron bacteria are commonly seen in areas where there are groundwater seeps. The iron bacteria 'sheen' can be distinguished from an oil sheen very simply - if you poke the sheen with a stick and the sheen cracks apart, this is iron bacteria. If the sheen is fluid and disperses on the surface, then this is an oil sheen. Iron bacteria also have an organic smell and oil has a petroleum smell. I would expect to see these types of bacteria in the Walker Creek area since the creek is groundwater fed."

Police News: On February 2, at about 2:00 AM, neighbors called police concerning gunshots in the area of South 130th and 24th Avenue South. When the officer arrived, he saw the suspect walking towards a white car holding what looked like a handgun. Officers surrounded the car and took the suspect into custody without incident. Officers looked for bullet casings and found four spent bullet casings about 20 feet from the suspect's vehicle. The suspect admitted being the one who had shot the gun. Officers searched the suspect's vehicle, recovering the loaded .380 caliber pistol. The gun's serial number had been scratched off. Officers also recovered black tar heroin from inside the car. The suspect was arrested and taken to jail.

On February 7, an officer went to a Motel 6 in SeaTac to conduct a business check. The officer discovered an individual with warrants for their arrest staying at the motel. When officers went to the room they found two adults and a baby staying there. Drugs and pipes were in the room and both adults were arrested for warrants. The baby was placed with Child Protective Services.

- February Calendar
- Agendas: Senior Citizen Advisory Committee 02/19/04
- Minutes: Hotel/Motel Tax Advisory Committee 11/12/03
- Hotel/Motel Tax Advisory Committee 01/14/04
- Council Actions from Regular Council Meeting February 10, 2004


Bruce Rayburn, City Manager

February 2004						
◀ February 2004 ▶ Go ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Youth Art Exhibit Feb 3-21 (NSPCC) A&F 4pm (Airport Conf RM 345) SS 6pm (CC RM 105)	4 SeaTac Growth Plan 6pm Open House/Community Mtg. 7pm (CC RM 105)	5	6	7
8	9 Civil Svs Com 3:30pm (Cancelled) PC 5:30pm (CC RM 105) SeaTac Growth Plan Community Mtg 7pm (Angle Lake Manor Club)	10 Dedication to New Maintenance Facility 2pm (2000 S. 136th St.) Library Adv Com 5:30pm (VV Library) RCM 6pm (CC RM 105)	11 Hotel/Motel 10am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128) SeaTac Growth Plan Community Mtg. 7pm (McMicken Heights Improvement Club)	12 LUP 4pm (Airport Conf RM 345)	13 SWKCC 11:30am (Radison Hotel/SeaTac)	14 
15	16 Presidents' Day City Hall Closed	17 SS 6pm (CC RM 105)	18	19 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 6pm (CC RM105)	20	21
22	23 PC 5:30pm (CC RM 105) Human Svs Com 6pm (Riverton Training RM 128)	24 PS&J 4pm (Airport Conf RM 345) T&PW 4pm (Mayor/Council Of's RM 338) RCM 6pm (CC RM 105)	25 Conservation Class 6pm (CC RM 105) SeaTac Growth Plan 6pm Open House/7pm Community Mtg. (NSPCC)	26	27	28
29						

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 02/06/2004

*Council Chambers are accessible to persons with disabilities
 equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809
 © 2002 City of SeaTac. All rights reserved.



Senior Citizen Advisory Committee

MEETING AGENDA

February 19, 2004
10:00 a.m.

North SeaTac Park Community Center
13735 - 24th Ave. S., SeaTac
206.973.4680

MEMBERS: Jon Ancell, Chair; Bill Blazer, Nina Nelson, Della Schmitz, Darleene Thompson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

10:00 A.M. - Call to order. Approval of Minutes dated October 16, 2003 and January 15, 2004.

10:10 A.M. – Senior Center Pre-Design Meetings – Update

- Site location status
- Upcoming timetables

10:30 A.M. - SeaTac Café Update

- Discussion of transition to new caterer and food quality.
- Kitchen work load

10:40 A.M. - Fundraising Events

- Upcoming Rummage Sale – April 3

10:50 A.M. - Old Business

11:00 A.M. - New Business

11:10 A.M. - Adjournment

City of SeaTac
Hotel/Motel Tax Advisory Committee

November 12, 2003
Minutes

Present: Councilmember Joe Brennan, Chair, Liz Bolian, Tom Dantzler, Cathy Heiberg, Larry Vitagliano

Absent: Roger McCracken, Sam Uchello

Others Present: Nancy Damon (SWKCCC), Katherine Kertzman (SSVI)

Meeting Duration: 10:00 a.m. - 12:00 p.m.

Staff Coordinators: Craig Ward, Assistant City Manager; Soraya Lowry, Senior Project Coordinator

AB #	Topic	Disposition
	1. Approval of Meeting Notes of October 8, 2003.	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:</p> <p><i>Liz moved to approve the minutes. The motion passed unanimously.</i></p>
	2. SSVI Program Update – Katherine Kertzman	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none">▪ <i>Katherine provided an overview of recent SSVI activities and progress. Highlights include:</i><ul style="list-style-type: none">▪ <i>SeattleSouthside.com generated 196 room nights in the 6 months between the end of April and end of October.</i>▪ <i>Concierge Restaurant Book is in all hotels and has been very well received by guests.</i>▪ <i>Holiday Pack ad running in Tri-Cities and Wenatchee and Valpak in Spokane.</i>▪ <i>Secured 2004 Western Sr. Softball Championship for estimated 2,000 room nights in 4 day period.</i>

		<ul style="list-style-type: none"> ▪ <i>Shopping shuttle service is underway.</i>
	<p>3. Revised Business Tourism Plan – Craig Ward</p>	<p><u>X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to:</p> <ul style="list-style-type: none"> ▪ <i>Craig indicated that the plan's name has been changed from Economic Development to Business Tourism to more closely reflect the requirements of the Hotel-Motel funding source and the plan's focus on the business traveler.</i> ▪ <i>Craig and Soraya provided an overview of the plan, which aims to increase business tourism by 1) expanding business travel through recruitment and retention efforts and 2) improving the business traveler's experience through improved tourist amenities.</i> ▪ <i>Committee comments are summarized as follows:</i> <ul style="list-style-type: none"> ○ <i>A budget needs to be included.</i> ○ <i>Some of the proposed activities will be costly. It will be important to ensure that these activities do not negatively impact funding availability for other activities such as SSVI.</i> ○ <i>Other funding sources must be identified to support economic development as activities in this area gain momentum.</i> ○ <i>Add language to connect leisure and business tourism elements.</i> ○ <i>Consider opportunities to add a business tourism promotion element to SSVI's current work on recreational tourism promotion.</i> ○ <i>Partner with the e-Gov Alliance/Bellevue on a commercial properties website, which is likely to provide a high return on investment by supporting business growth.</i> ○ <i>Ensure proposed Hotel-Motel Fund expenditures are consistent with State Law and would pass an audit.</i> ○ <i>Present this plan to City Council so that the Committee can move ahead with implementation.</i> ○ <i>Several members expressed concern that</i>

		<p><i>Council is planning to fund programs that were not recommended by the Committee and has not supported the Committee's efforts to increase tourism through business development.</i></p>
	4. 2004 Budget – Craig Ward	<p><u>X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to:</p> <ul style="list-style-type: none"> ▪ <i>Craig provided an overview of the preliminary 2004 budget for the Hotel-Motel Fund and noted that the City is researching nuances in funding guidelines that allow advertising costs but not necessarily general operating costs. The City is committed to following State law.</i> ▪ <i>Committee comments are summarized as follows:</i> <ul style="list-style-type: none"> ○ <i>Note that the Committee has not recommended funding for the Highline Historical Society, Japanese Garden, NW Symphony or City Hall Historical Displays, pending finalization of the overall Economic Development budget.</i> ○ <i>Hoteliers are concerned that Hotel-Motel funds are being spent on amenities that are not justified in terms of tourist attendance.</i> ○ <i>The City Council believes the proposed investments in local amenities will also serve tourists, which will in turn enhance the tourist experience and increase the frequency/ length of stays in the City.</i>
	5. Date for Next Joint Council/Committee Meeting	<p><u>X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to: Hotel-Motel Committee for further study.</p> <ul style="list-style-type: none"> ▪ <i>There was agreement to postpone the next joint meeting to January.</i>

	6. Next Meeting	<i>December 10th</i>

City of SeaTac
Joint STEP - Hotel/Motel Tax Advisory Committee Meeting

January 14, 2004
Minutes

STEP Present: Steve Butler, Nancy Damon, Shaunta Hyde, Rick Lucas, Diane Summerhays, Sam Uchello, Tara Van Vleet, Craig Ward

Hotel-Motel Present: Liz Bolian, Cathy Heiberg, Roger McCracken, Sam Uchello, Larry Vitagliano

Absent: Councilmember Joe Brennan, Chair, Tom Dantzler

Others Present: Katherine Kertzman (SSVS)

Meeting Duration: 10:00 a.m. - 11:a.m.

Staff Coordinators: Craig Ward, Assistant City Manager; Soraya Lowry, Senior Project Coordinator

AB #	Topic	Disposition
	1. Proposed Business Travel Development Plan – Craig Ward	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> Approval <u> X </u> Approval with modifications <u> </u> Denial <u> </u> Rerred to:</p> <ul style="list-style-type: none">▪ <i>Craig provided an overview of the Proposed Business Travel Development Plan and associated budget, indicating that minor edits have been made to incorporate the latest comments received. Most edits involved de-quantifying benchmarks since they are somewhat artificial at this stage in the process and can be more realistically established during the consultant contract negotiation process. Following review by STEP and the Hotel-Motel Committee the Plan will be presented to City Council on January 27th.</i>▪ <i>Comments from STEP and Hotel-Motel Committee members are as follows:</i><ul style="list-style-type: none">▪ <i>The impact of the radio ads should be highlighted in the report, such as number of listeners and listener demographics.</i>▪ <i>Emphasize relationship with the Port on economic development issues and the</i>

		<p><i>importance of access to the airport.</i></p> <ul style="list-style-type: none">▪ <i>Update the 2004 Hotel-Motel Budget to show the fiscal impact of the Proposed Plan and provide a 15% contingency.</i>▪ <i>Provide a timeline for all proposed tasks.</i> <p><i>Roger McCracken moved to recommend the Plan for adoption by the City Council. The motion was seconded by Liz Bolian and unanimously approved.</i></p>
	2. Other Comments	<ul style="list-style-type: none">▪ <i>Rick Lucas recommended that SeaTac join BOMA (Building Owners & Managers Association) for Seattle and King County. Joining the local branch provides access to national mailing lists for developers.</i>
	3. Next Meeting	<i>February 11th</i>

City of SeaTac

Council Actions

February 10, 2004

The following Council Actions were taken at the February 10, 2004 Regular Council Meeting:

Rick Lucas *was re-appointed to the Planning Commission*

Agenda Bill #2409; Resolution #04-001 approving and authorizing the 2004-2006 Collective Bargaining Agreement between the City of SeaTac and the International Association of Fire Fighters (IAFF) Local 2919 *was passed and became effective February 10, 2004.*

Agenda Bill #2398; Motion approving the City Manager to enter into the Des Moines Creek Construction Interlocal Agreement (ILA) *was carried and became effective February 10, 2004.*

Agenda Bill #2402; Motion authorizing the City Manager to enter into a Memorandum of Understanding (MOU) with the Midway Sewer District to incorporate Sanitary Sewer-related Improvements into the International Boulevard (IB) Phase IV Improvements at the expense of the District *was carried and became effective February 10, 2004.*

Agenda Bill #2408; Motion authorizing the Purchase of a Vehicle and Equipment for 2004 *was carried and became effective February 10, 2004.*

Agenda Bill #2404; Motion approving an Addendum to the Joint Transportation Study (JTS) Professional Services Contract for additional work to analyze the transportation and fiscal impacts of Interim South Access Alternatives being proposed by the Port of Seattle (POS) *failed and will be reconsidered at the February 24, 2004 Regular Council Meeting.*